



HYNDBURN

The place to be
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HYNDBURN BOROUGH COUNCIL 'CALL-IN' PROCEDURE FOR CABINET DECISIONS

1. Definition

- 1.1 Call-In allows for the Overview and Scrutiny Committee(s) to call-in cabinet decisions for review. It provides the opportunity for issues to be properly scrutinised and to suggest changes to policy.

2. Procedure

- 2.1 If Cabinet has made a decision which is of concern, you should firstly talk it over informally with the relevant Cabinet member.
- 2.2 If you still have concerns and want the decision to be reviewed, as the designated **sponsor**, initiate a call-in by completing the information on this form and secure the signatures of the following:-
- **Chair (or Vice-Chair in the Chair's absence) of the Overview and Scrutiny Committee or**
 - **Any 2 Members of the Overview and Scrutiny Committee**
- 2.3 The form must be returned to Member Services within the deadline set when Cabinet minutes were published.
- 2.4 An Overview and Scrutiny Committee meeting will be arranged within 9 working days.
- 2.5 The sponsor of the call-in will be expected to explain the reasons for the call-in at the meeting.
- 2.6 The Committee can refer the decision back to cabinet with specific recommendations, which Cabinet will consider.



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CALL-IN FORM FOR CABINET DECISIONS

TO BE COMPLETED BY SPONSOR

TO: MEMBER SERVICES SECTION, SCATCLIFFE HOUSE, ORMEROD STREET, ACCRINGTON

FROM COUNCILLOR ... Colin M. Kenzie
(SPONSOR/OVERVIEW and SCRUTINY COMMITTEE CHAIR (OR VICE-CHAIR IN THE CHAIR'S ABSENCE) OF OVERVIEW AND SCRUTINY)

EXECUTIVE DECISION TO BE CALLED IN: 336 Hyndburn Leisure
Transformation - Investing in the Health of
Hyndburn

DATE SUBMITTED: ~~1/4/2023~~ 31/3/2023

SIGNED: COUNCILLOR [Signature]

SIGNED: MEMBER SERVICES OFFICER [Signature]

HAVE DISCUSSIONS TAKEN PLACE WITH THE RELEVANT CABINET PORTFOLIO HOLDER? Yes No

You are recommended to discuss the issue with the relevant Cabinet Portfolio Holder before submitting this call-in request. *Have made contact, awaiting reply.*

HAVE DISCUSSIONS TAKEN PLACE WITH THE RELEVANT OFFICER? Yes No

* tick as appropriate

THE SPONSOR SHOULD ENSURE THAT ALL RELEVANT SIGNATURES (BELOW) HAVE BEEN OBTAINED

CALL-IN PROCEDURE ACTIVATED BY
(Chair (or Vice-Chair in the Chair's absence) of the Overview and Scrutiny Committee or any 2 members of that Committee)

COUNCILLOR	SIGNATURE
Chair of Overview and Scrutiny Committee	
Vice-Chair of Overview and Scrutiny Committee	
1 <u>Noordad Aziz</u>	<u>[Signature]</u>
2 NOORDAD AZIZ <u>Scott Breerton</u>	<u>[Signature]</u>

COLIN MCKENZIE

[Signature]

***PLEASE ENSURE THIS IS SIGNED BEFORE SUBMITTING TO MEMBER SERVICES**

TO BE COMPLETED BY SPONSOR

DATE OF CABINET MEETING 22nd March 2023

ITEM 336 Hyndburn Leisure Transformation

CABINET PORTFOLIO HOLDER: Marlene Howarth

PORTFOLIO REQUIRED TO ATTEND? YES NO

REASON(S) FOR CALL-IN: (Please also fill out items 1 -5 below and clarify in detail)

.....

..... Concerns regarding objectivity / independence

..... & possible factual inaccuracies in reports.

..... funding status.

.....

TO BE COMPLETED BY SPONSOR (ITEMS 1-5)

1. CLARITY OF DECISION MADE BY CABINET (Please state if the reasons for call-in are related to clarity of recommendation made by Cabinet and the nature of the concerns)

.....

..... Decisions based on

..... poor information of what to

..... examine the relevant

..... Review Recommendations made

Decision 2.3 Agrees to replace the current Merce Hall

called Mi 2.3* with a new facility and Wilson Pavilion

.....

2. INFORMATION BASIS FOR DECISION (Please state if the reasons for call-in relate to the information upon which the decision was based and the nature of the concerns)

.....

..... Alternative sites reports.

..... Statement made at Cabinet.

2.3 Agrees to progress feasibility work...

3. ISSUES OF POLICY (Please state if the reasons for call-in relate to policy issues regarding the decision and the nature of the concerns)

Review of MYNSUN LEISURE
TRANSFORMATION STRATEGY

4. ISSUES OF SERVICE DELIVERY (Please state if the reasons for call-in relate to service delivery issues regarding the decision and the nature of the concerns)

Swimming pool at Wilsons
not best placed to deliver value
for money / best public service.

5. ISSUE OF COMMUNITY IMPACT (Please state if the reasons for call-in relate to issues of community impact regarding the decision and the nature of the concerns)

Poor access ~~to~~ to facility,
Not Address key issues around
obesity + getting active

TO BE COMPLETED BY MEMBER SERVICES

DATE OF CALL-IN MEETING: 18/4/23

DATE OF CABINET MEETING (WHEN THE O and S RECOMMENDATIONS ARE REPORTED BACK TO BACK CABINET)

COUNCIL TO BE NOTIFIED OF CALL-IN